

## JOB DESCRIPTION AND PERSON SPECIFICATION

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<b>Job Title:</b>	Living Lands Charter Intern (2x posts)
<b>Division:</b>	Economic, Youth and Sustainable Development Directorate (EYSD)
<b>Reports To:</b>	Advisor- Climate Change
<b>Duration:</b>	6 Months

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### General Information

The Commonwealth Living Lands Charter was adopted in Kigali, Rwanda, at the June 2022 Commonwealth Heads of Government Meeting (CHOGM). It is an agreement by all fifty-six member countries to safeguard global land resources, take coordinated action to address climate change, biodiversity loss and land degradation or desertification and to promote climate-resilient and sustainable land management. The Commonwealth Secretariat and its member states recognise that land resources are under triple threat from climate change, land degradation and biodiversity loss across the Commonwealth.

Since the adoption of the Charter, an Implementation Framework for driving integrated action across the three 'Rio Conventions': the United Nations Framework Convention on Climate Change, the Convention on Biological Diversity, and the UN Convention to Combat Desertification has been concluded. This sets the stage for the implementation of the Charter including setting up the thematic working groups, providing technical and policy support to countries as well as needed research and analysis, advocacy and enabling shared learning.

### Job Summary

The Living lands Charter interns will help to contribute to these efforts over a period of six months. The Internships offer unique opportunity to gain insight into the Commonwealth while being part of an international professional environment. Interns will be exposed to varied professional and administrative tasks and opportunities for networking and receive a stipend. Two interns will work along the key thematic areas of agriculture, water and soil conservation livestock and animal rearing, green and biodiversity and indigenous people with an emphasises on their contribution to sustainable and climate resilient development.

Under the direct supervision of the Advisor- Climate Change or any other staff member assigned by the director, the interns will assist in the performance of the following duties:

- Support with research required on key thematic areas of the Living lands Charter (agriculture, water and soil conservation, livestock and animal rearing, green and biodiversity and indigenous people), best practices in policy and institutional governance, financing, capacity building and technical assistance in the areas of biodiversity, climate change and land.
- Contribute to analyses, briefings and background documents on Living Lands Charter and relevant international climate, biodiversity and land issues

- Assist in preparing and coordinating public events and launches of reports related to the Living Lands reports
- Monitor media on issues related to the work and mandate of Living Lands Charter
- Help to promote awareness of the Living Lands Charter, its work, and results.
- Contribute to updating and development of the Living Lands micro-website
- Support regular updates and content on Living Lands Charter in the Commonwealth social media platforms, especially X, Facebook, and Instagram.
- Perform other duties as determined by the supervising officer that relate to the internship.

### **Person Specification**

#### **Education**

- Postgraduate or completed undergraduate degree in a relevant field. Fields that are relevant include Agriculture, Biodiversity, Ecology, Animal or Soil Science, Climate studies, Geography, Development Studies, Political science and Economics.

#### **Experience**

- Excellent communications skills in English, both written and oral
- Strong interest in, and knowledge of environment, climate and global development
- Team player: works collaboratively with colleagues to achieve organizational goals
- Good organizational and time management skills
- Able to work independently
- Good social media skills

#### **Advantageous competencies:**

- Knowledge of web publication and photo editing tools.
- Previous working experience from a developing country or international inter-governmental organisation.

#### **Required Skills and Experience**

- Fluency in spoken and written English is required.